**Checklist for revision**

See also specific revision checklists for arguments, research papers, and literary analyses.

**⁭ Assignment**

How have you responded to the assignment for this writing? Verify that your genre, subject, and purpose are appropriate for the assignment.

**⁭ Purpose**

What is the purpose of your writing? Is it consistent throughout the paper?

**⁭ Audience and voice**

How does the writing address the intended audience? How clearly can readers hear your writer’s voice? What role will they see you as playing? What tone will they hear?

**⁭ Genre**

How does your writing fit the conventions of the genre you’re using—features such as organization, evidence, and format?

**⁭ Thesis**

What is the thesis of your writing? Where does it become clear? Does any part of the paper stray from the thesis? Does the paper fulfill the commitment of the thesis?

**⁭ Organization**

What are the main points of the paper? (List them.) How well does each support the thesis? How effective is their arrangement for the paper’s purpose?

**⁭ Development**

How well do details, examples, and other evidence support each main point? Where, if at all, might readers find support skimpy or have trouble understanding the content?

**⁭ Unity**

What does each sentence and paragraph contribute to the thesis? Where, if at all, do digressions occur? Should they be cut, or can they be rewritten to support the thesis?

**⁭ Coherence**

How clearly and smoothly does the paper flow? Where does it seem rough or awkward? Can any transitions be improved?

**⁭ Title, introduction, conclusion**

How accurately and interestingly does the title reflect the essay’s content? How well does the introduction engage and focus readers’ attention? How effective is the conclusion in providing a sense of completion?